

Georges P. Vanier Junior High School Advisory Council
Meeting Minutes
September 18, 2025

Attendance:

Heather Hopkins, Chair/Parent
Andrea Pugsley-Connell, Principal
Damion Pollard, Vice Principal
Justin Deveau, Acting Vice Principal
Carolyn Meek, Administrative Assistant
Lynne MacKinnon, Teacher Representative, Secretary
Sarah Silver, Parent Representative, Holland Road
Stacie Burrows, Parent Representative, Oldfield Consolidated Elementary
Student Representative, TBD

Guest Observers:

Karla DeYoung, Parent & Katelyn Young, Parent

Regrets:

Sheila Lane, Community Member, Past Chair
Erin Donahoe Irwin, Parent Representative, Ash Lee Jefferson Elementary

1. **Call to Order:** The meeting was called to order at 6:02 pm by Heather Hopkins.
2. **Approval of Agenda dated September 18, 2025:** Approved as presented by Sarah Silver, seconded by Damion Pollard.
3. **Introductions:** The committee and guests introduced themselves. Our chair reported, anyone is welcome to attend as an observer, and anyone can approach a member of SAC with items they would like to add to the agenda. The chair expressed that the Student Success Plan was the guiding focus of the SAC.
4. **Approval of Minutes for April 17, 2025:** Approved by Sarah Silver seconded by Heather Hopkins.
5. **Business arising from the meeting minutes:**
Action item: Ms. Pugsley-Connell will inquire with members to confirm SAC Membership for the 2025-2026 academic year. This has been done.
Action item – Ms. Pugsley-Connell will look at dates for the SAC meeting for the 2025-2026 academic year and send them out to the committee. This has been done. The dates are September 18, 2025, October 9, 2025, November 13, January 15, 2026, February 26, 2026, April 16, 2026, and May 21, 2026. All meetings are from 6:00-7:00.
6. **Student Representatives Report** - Deferred as administration is seeking student representatives.
7. **Report from Administration**
SAC Membership – Our committee is at full complement, and all roles have been filled.

Code of Conduct – The Provincial Code of Conduct was discussed, and a paper copy of the policy was distributed. Staff have had professional development on the code. Administration uses rubric to determine consequences. The Code of Conduct was reviewed with the committee in detail.

Student Success Plan – In math, our math teachers and administration meet weekly to identify students who are not meeting fact fluency outcomes. Our goal is to improve student success. Both our VP's meet to support teachers and students who are not meeting grade level achievement levels. In literacy, we have begun a pilot program You Fly in the classroom. Our HRCE French representative has worked with a French Coach a program You Fly in the classroom. This is occurring in both English and French where students are tested to determine areas of need and then remedial lessons are implemented. Our SAC funds supported the UFLI program last year. GVPJH embraces the coaching model to support students and teachers in achieving success. New goals are set every 5 weeks, and SAC is updated every meeting. Our student's well-being goal is in response to discriminatory behaviors. This is a result of students wanting more feedback after reporting a discriminatory incident. One element of this initiative is our START postern Registration - Class re-configuration occurred today due to large class sizes in French immersion. We have been allocated an additional teacher. The schedule changes are driven by HRCE and students and staff have received new schedules. All families of students who changed classes were called in advance of the change. Our 2025-2026 school configuration of classes was reviewed.

Emergency planning and safety - Our lockdown drill went well. Our Emergency Measure Operations is in place and admin has received VTRA training. GPV has supported families in need as part of our commitment to students' safety and well-being. Bus evacuations will be in October.

Curriculum – Our Curriculum Night is tonight, and teachers are eager to welcome parents/guardians and students to come for a classroom tour and learn about the curriculum.

Staffing Update – One of our school counsellors has resigned and the position has been posted. The position for the additional teacher has been posted.

Sports – Cross country, volleyball, and soccer have begun, and many students have tried out. There is no B-league at the current time. Our field is no longer accessible to host due to our field begin refit by Jays Cares Field of Dreams funding.

Summer Institute – Our admin team have attended PD topics such as: Pressure is Power, the Power of AI, and Indigenous focused education. All staff teachers have received Treaty Education booklets. GPVJH has done a lot of work towards reconciliation and will continue to do so.

Nutrition/Cafeteria – Pre-ordered lunches will begin on Monday. Parents/guardians are encouraged to preorder. Our cafeteria will sell limited items as the focus is on the pre-ordered lunches.

VIPER Mascot – has been the year end school dance, welcomed busses and walkers on the first day and supported the WJCC community event over the summer by being part of the Kaloose parade Outdoor Space - Picnic tables have been installed are well used. We are looking into ordering 4.

Band - Our beginner band camp is Oct 4. October 17 & 18 is a craft fair with funds going to support the band trip.

Other - Picture Day has occurred. Stand up against bullying day was observed with each student receiving a pink pencil and GPV was encouraged to wear pink. Spirit week is upcoming.

8. **Finance:** Spending must be related to supporting student success in literacy/math when our budget is granted.

9. **New Business:** none

10. **Adjournment** – The meeting was adjourned at 6:46.

Note: The committee's SAC meetings for the 2025–2026 year are as follows: September 18, October 9, November 13, January 15, February 26, April 16 and May 21. All meetings are from 6:00-7:00.